

MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Rajiv Chelani

July - Aug '08

ICT ALLOWANCES FOR THE MONTH OF: ~~May-June-08~~

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED		RECEIPTS ATTACHED	
		£	p	YES	NO
July - 08	Broadband connection (15 £, but claiming 50%)	7	50	yes	
	Invoice date: 10/07/08				
	Supp ID: 8000 50				
	Gross amt: £ 7.50				
	Due date: 21/08				
	Inv No: NA				
	Text (30 chars incl spaces): CHERANI ITC. ALL.				
	Acc code: J26E2				
	TC: []				
	TS: []				
	CostC: MJ30				
	Cat: []				
	Cat: []				
	Net £: 7.50				
	Special instructions: []				
	Contact name: []				
	Ext No: 6319				
	TOTAL	7	50		

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

*FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM

I declare that I have actually and necessarily incurred expenditure on ICT equipment for [redacted] in order to enable me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member: [redacted] Date: 15.7.08

For Office Use Only	
Demographic Services:	Authorised for Payment: [redacted] Date: 06/08/08
Payroll:	Input by: [redacted] Date: [redacted] Batch No: [redacted] Checked by: [redacted] Date: [redacted]

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Rajiv Chelani

ICT ALLOWANCES FOR THE MONTH OF: ~~May-June-08~~ AUG - NOV '08

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED		RECEIPTS ATTACHED*	
		£	P	YES	NO
Aug-Nov - 08	Broadband connection (15 £, but claiming 50%) - for 4 months	30	00	yes	
Nov	Printer	39	99	yes	
11 Nov	Power Cable for Computer	12	78	yes	
TOTAL		81	97		

Invoice date: 10/08/08 | Supp ID: 800050 | Gross amt: £81.97
 Inv No.: NA | Due date: 18/12
 Text (30 chars incl spaces): CHELANI - ITC ALL
 Acc code: J26 EZ | CostC: MJ30 | Cat: | Net £: 81.97
 Special instructions: | Ext No.: 6319
 Contact name: [REDACTED]

PLEASE COMPLETE ONE LINE FOR READING THE DECLARATION.

*FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the [REDACTED] of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member: [REDACTED] Date: 28.11.08

For Office Use Only

Democratic Services:	[REDACTED]	Date:	03/12/08
Payroll:	[REDACTED]	Batch No:	
Authorised for Payment:	[REDACTED]	Checked by:	
Input by:	[REDACTED]	Date:	

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Rajiv Chelani

ICT ALLOWANCES FOR THE MONTH OF: Dec-08-Jan-09

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED			RECEIPTS ATTACHED*	
		£	P	YES	NO	
Dec. 08 & Jan-09	Broadband connection (15 £, but claiming 50%) – for 2 months	15	00	yes		
Jan - 09	Printer cartridge	11	98	yes		
Jan-09	Computer cable	45	98	yes		
	Invoice date 19/01/09 Supp ID 800050 Gross amt £ 32.96 Inv No. Due date 14/02. Text (30 chars incl spaces) CLR CHELANI - ITC Acc code TC TS CostC Cat Net £ J26EZ MJ30 32.96					
	Special instructions					
	Contact name					
	Ext No. 6319					
	TOTAL	32	96			

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

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I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member: [Redacted] Date: 30/01/09

For Office Use Only	
Demographic Services:	Authorised for Payment
Payroll:	Input by:
Date: 30/01/09	Batch No:
Checked by:	Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Rajiv Chelani

ICT ALLOWANCES FOR THE MONTH OF: Feb & March - 09

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED		RECEIPTS ATTACHED*	
		£	P	YES	NO
Feb & March-09	Broadband connection (15 £, but claiming 50%) -- for 2 months	14	68	yes	
March -09	Hard drive	55	90	yes	
	date 31/03/09 ID 800050 amt 70.58 Inv No. / Due date 16/04 Text (30 chars incl spaces) CLR CHELANI - ICT Acc code TC TS CostC Cat Net£ J26 FZ MJ30 70.58 Special instructions ALL PAGES MUST BE SCANNED Contact No. [REDACTED] Ext No. 6319				
TOTAL		70	58		

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

***FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM**

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member: [REDACTED] Date...31-3-09

For Office Use Only	
Democratic Services:	Authorised for Payment: [REDACTED]
Payroll:	Input by: [REDACTED]
	Date: 06/04/09
	Batch No: [REDACTED]
	Checked by: [REDACTED]
	Date: [REDACTED]